

CAPITAL PROJECT REQUEST SUBMISSION FORM

(You may attach additional sheets of paper, if necessary)

Capital Improvement Program: FY2023-FY2028 Date Submitted: _____ Date of Last Edit: _____

Contact: _____

PROJECT:

PRIORITY

- Urgent/Legally Required
- Maintain Service
- Enhancement

Project is: New Recurring Resubmission Multiyear Phase _____ of _____

DESCRIPTION and JUSTIFICATION:

Provide project description, including an overview of its timeline, location (s), supporting details, and highlight project benefits..

ALTERNATIVES:

Describe alternatives and any short- and long-term consequences of not funding the project.

DISCUSS OPERATING BUDGET IMPACT:

Explain the project's short- and long-term impacts on the town's operating budget.

COSTS & RECOMMENDED FUNDING SOURCE:

Your project estimate amount and source for each year.

FOR VCIP USE

Total Score:

Comments:

CAPITAL PROJECT REQUEST SUBMISSION FORM

Capital Improvement Program: **FY2023-FY2028** Date Submitted: 1/5/2023 Date of Last Edit: NA

Contact: John Doe

PROJECT: **Riding Lawn Mower**

PRIORITY

- Urgent/Legally Required
- Maintain Service
- Enhancement

Project is: New Recurring Resubmission Multiyear Phase _____ of _____

DESCRIPTION and JUSTIFICATION:

Provide project description, including an overview of its timeline, location (s), supporting details, and highlight project benefits..

The current lawn mower is outdated and on its last leg. The desire is for a commercial zero turn diesel mower that is faster, more durable and efficient with costs allocated between Parks and Cemetery.

ALTERNATIVES:

Describe alternatives and any short- and long-term consequences of not funding the project.

Continue to maintain current equipment with the hope that it last longer than the typical life and replace mower unexpectedly when it breaks down, or pay expensive repair bills. Another alternative is to contract the mowing to a private entity.

DISCUSS OPERATING BUDGET IMPACT:

Explain the project's short- and long-term impacts on the town's operating budget.

Reduce repair costs

COST & RECOMMENDED FUNDING SOURCE:

Your project estimate amount and source for each year.

\$4,400. General Fund – \$2,700 from cemetery
Park Impact Fee Fund - \$2,700 from Park Impact Fee fund

FOR VCIP USE:

Total Score:
Comments:

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Capital Improvement Program: **FY2023-FY2028** Date Submitted: 1/5/23 Date of Last Edit: _____

Contact: John Doe

PROJECT:

PRIORITY

- Urgent/Legally Required
- Maintain Service
- Enhancement

Project is: New Recurring Resubmission Multiyear Phase 1-3 of 3

DESCRIPTION and JUSTIFICATION:

Provide project description, including an overview of its timeline, location (s), supporting details, and highlight project benefits..

Replace 6" PVC class 200 pipe with 8" PVC pipe along: 1) 50 S in 2023; 2) 150 W from HW9 to 425N in 2024; 3) replace 6" ductile iron pipe going north and south on W. Temple with 8" PVC pipe in 2025
Needed to meet current service standards and improve culinary water pressure/flow

ALTERNATIVES:

Describe alternatives and any short- and long-term consequences of not funding the project.

Not to replace but cost in degraded service, more maintenance.

DISCUSS OPERATING BUDGET IMPACT:

Explain the project's short- and long-term impacts on the town's operating budget.

Reduce maintenance in this area as well reduce risk of main breaks. Additionally reducing cost of insurance.

COSTS & RECOMMENDED FUNDING SOURCE:

Your project estimate amount and source for each year.

2023 - \$56,400
2024 - \$54,150
2025 - \$47,010

FOR VCIP USE

Total Score:

Comments: