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Virgin Town



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TOWN INFORMATION

Office Address: 114 S. Mill Street
P.O. Box 790008
Virgin, UT 84779

Phone: 435-635-4695
Fax: 435-635-0265
Email: clerk@virgintownutah.com
Website: virginutah.org

Office Hours: Monday-Thursday
9:00 am - 2:00 pm
Town Clerk: Monica Bowcutt
Maintenance Supervisor: Chris Holm
Cemetery Sexton/Town Historian:
Lenny Brinkerhoff

Town Council Members:

Bruce Densley (Mayor)
William Adams, Danyale Blackmore,
Jean Krause, and Jay Lee

Planning and Zoning Members:

Steve Maisfield (Chair)
Lori Rose, Dan Snyder, Kniesha Grow, and
Valerie Wenz,

DATES TO REMEMBER

May 11: Mother's Day
May 14: P & Z Meeting 6:30 pm
May 22: Town Office Closed &
Last Day of School
May 26: Memorial Day, Office
Closed
May 28: Town Council Meeting
7:00 pm

WHAT'S INSIDE

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The following is a general summary of Town Council proceedings. It is NOT an approved set of minutes.

Summary of the Town Council Meeting held April 23, 2014

Work Meeting:

- a. Jason Smith, Town Engineer, was present to update the Council on the Kolob Road re-alignment, the Capital Facilities Plan, and Road Dedication. The Council reviewed the map of the existing Cemetery Road and instructed Jason on the exact location the road needed to be dedicated. The Council and Mr. Smith review the Capital Facilities Plan. Mr. Smith noted that the water impact fees went down in the Plan because the Town had done a major water improvement project. He also reported that several other sections (including roads and parks) had gone up about \$25. The Council was asked to review the Plan and bring any changes they had to the May meeting. Mr. Smith asked the Council and the Planning & Zoning Commission to review the General Plan, making sure the zoning layout was correct and also matched the new Capital Facilities Plan. He also asked that they make sure all fire flows were up to date and correct. Mr. Smith reported that the Plan should be completed by the May meeting. Jason Smith reported that Interstate Rock was beginning work on the new Kolob Road by May 1, with the completion date being October 31. The bridge had been re-designed with 2, 30 foot spans, with a pier in the center to help with the cost. It was roughly \$300,000 more to install the bridge rather than box culverts, but would still leave the project under budget. It was not known if UDOT would allow the Town to use the left over money for other road projects in Town. The land acquisition for the entrance to the highway near Rio de Zion was still being worked on, but realigning the road was included in the bid price. Council Member Jay Lee brought up the fact that the irrigation/canal line must be moved outside the road easement near the BMX Track, which was included in the bid. He suggested that it be moved to the west side of the settling pond so that the BMX Track could use the water from the pond in the future.
- b. Jason Smith stated that the fire fees had been removed from the Impact Fees.
- c. The Council narrowed the names for the new Town Park to the top three suggestions. They are: Pocket Park, Pocketville Park, and Wilcox Park. The Council asked that citizens submit

their vote for one of these three names by May 27. The park name will be announced during the May Council Meeting. Votes may be submitted via phone, email or in writing.

d. The Mayor stated that TKS, an internet provider who had equipment placed on the steel water tank, had requested a key to the property so they could repair equipment when needed. The Mayor stated he thought this was fine, as long as the Town had, in writing, who had possession of the key. The Council agreed.

e. Terry Smith, from Rural Water, was present to discuss the water rate increase. Mr. Smith stated that he had taken a different approach than the previous study, in that he had used 12 months of data instead of a summer reading and a winter reading. He showed a spreadsheet with many different scenarios to the rate increase. He stated that currently the base rate was \$38.64 for 15,000 gallons, with an average of \$2.65. The Town showed a water revenue of \$170,000 and expenses of \$200,000. In order to make as much as they were spending, the Town must increase its base rate to \$51.75, with several tiers of usage following. He also suggested lowering the number of gallons to 10,000. Mr. Smith left the spreadsheet program at the Town Office, so the Council could insert different numbers and decide which scenario would be best for the Town.

f. Mayor Densley stated that he would like the Town to purchase a used 3/4 ton truck, with low mileage, for Chris Holm, Maintenance Supervisor. He felt that the Town could pick one up for about \$15,000. The Mayor also suggested the Council include pay increases into the 2014/2015 budget.

Regular Meeting:

1. Mayor Bruce Densley called the meeting to order.

2. Bill Adams led the Pledge of Allegiance and Jay Lee offered an Invocation.

3. No Conflicts of Interest were disclosed. Council Member Danyale Blackmore stated that she had had Ex Parte Communications with Council Member Jay Lee, because they had discussed the item listed in the Executive Session.

Old Business Action Items:

4. Mayor Densley presented Gina Amodt the Citizen of the Month Award. He stated that Gina had volunteered numerous hours to spearhead the Princess Pageant, Easter Egg Hunt, and Arbor Day Celebration. He thanked her for her time and talents.

5. The Council unanimously approved the March, 2014 Town Council Meeting draft minutes, after making grammatical changes.

6. The Council unanimously moved to table the March, 2014 Invoices and Checks.

New Business Action Items:

7. Candus Tibbits, Town Accountant, was present to review the Amended 2013-2014 budget. Council Member Jay Lee noticed that the police budget was increasing from \$34,000 to \$50,000. Mayor Densley stated that it was because the Town was using more services. Council Member Danyale Blackmore suggested that the Town bid out for a better deal for police services. The Mayor stated that the Town alone could not economically contract for police services. The Council mentioned that the budget for attorney fees and insurance had also increased. Candus Tibbits reported that the deadline to have both the amended budget and the regular budget to the State was June 30, 2014. The Council unanimously approved the amended budget for 2013-2014.

8. The Mayor asked Candus Tibbits if the Town had enough money to purchase a used truck to supplement Chris Holm's current truck. She reported that this type of purchase would come from the parks, roads, and water budgets. She felt that because the Town's budget had increased \$31,600 in the general fund and assuming the Council liked all the other numbers, she thought there would be enough money. The Council discussed the number of building permits which should be budgeted for. The Mayor also stated that there should be an increase in the salaries and wages line item for the office staff and also to cover the new park time person being hired to help Chris Holm. Council Member Danyale Blackmore stated that she felt the permits and application fees should be reviewed, possibly raising them a little. Canduse Tibbits reported that the Town was projecting \$53,000 for property taxes, but was waiting for the County to say what exact number should be inserted. The Council also discussed the impact fees on roads, which is \$2,250 for one house. Mayor Densley stated that the budget showed the Town spending just over 2 million dollars, which included all the capital outlay projects. Council Member Jean Krause felt the the budgets for computer/web support, office expenses, office equipment maintenance, attorney expenses, zoning administrator expenses, and planning and engineering expenses should go up. The Council unanimously tabled the 2104-2015 budget. They will hold a special meeting before the May Town Council Meeting to get all the numbers corrected. The budget will be finalized at the May 28, 2014 Council meeting.

9. After discussion, the Council unanimously approved paying Darren Cottam the one time fee of \$1200 to perform a street assessment. This assessment will supply the Town with all street information in order to keep them maintained for 4 to 5 years.

10. The Council discussed the Resolution defining the new job description for the Zoning Administrator. They discussed the necessity of having the Planning and Zoning review every set of plans. Council Members Jay Lee and Danyale Blackmore felt that this step was redundant and held the process up. Mayor Densley stated that the Planning and Zoning Commission had requested this step. The Council also made a few wording changes to the section dealing with CC&R's. The changes made it clear that the Town was asking about CC&R's only as a courtesy. After the changes had been discussed, the Council unanimously approved the Zoning Administrator Duties and Job Description.

11. Mayor Densley stated he wished to appoint Chris Holm to serve as the Zoning Administrator. He stated that nothing says he can't do both jobs and Chris Holm knows the Town and the rules very well. Sean Amodt suggested that the position be advertized to the Town citizens, allowing people to volunteer for the position, which receives some payment. Council Member Danyale Blackmore agreed, stating that legally and ethically, the position should be advertized and applications be taken. Mayor Densley stated that this was an appointed position, as Planning and Zoning was, which also received payment. Mayor Densley made a motion to appoint Christ Holm. The motion passed on a split vote, with Jay Lee abstaining.

Council Comments:

* Mayor Bruce Densley stated that most people wanted the Town Newsletter via email. The Council agreed to continue sending it electronically, plus snail mail it to the 13 citizens who had requested it. The Mayor thanked Council Member Jean Krause and her husband for donating two new apple computers to the Town, as well as beginning work on the codification. He also suggested not worrying about assigning a fee to use the Town Office because the Old Church was getting closer to being done. The Mayor reported that the bid opening for the Old Church was going to be Monday, April 28 at 1:30. The Mayor reported that Linda Collet would be present at the May meeting to discuss her plans for the Fall Arts and Crafts Fair. He also stated that the water tank would have to be sand blasted and have the lining re-sprayed inside. The Mayor reported that he had gotten an estimate of between \$10,000 to \$20,000 to chip and seal the old Kolob Road. He stated that this was on the schedule to do when the new road was underway. Mayor Densley reported that the applications for the part time help for Chris Holm, were due on Monday, April 28 at noon. The Mayor also reported that the Fire District was seeking to purchase a transport van, which would be used help old folks home residents (who could not pay the price of an ambulance) to doctor appointments.

* Danyale Blackmore stated that the Frog Hollow Race was a great success, although, there had been a request to water the road down after the race, as well as during. She also thanked Liahona Boys Academy and all the residents of Desert Gardens for the clean up in the subdivision.

* Jay Lee stated that Bob Clark had asked that the low spot in front of his house be fixed before the old Kolob Road was chip and sealed. He also reported that a sand box had been installed at the BMX Track, to the delight of all the children.

Open Forum:

* Sean Amodt stated that he and several other citizens had gathered about 70 signatures on the issue of short term rentals and the pending litigation. He reported that the overwhelming consensus was that people were not concerned about the use, but were concerned about the money the Town was paying out. He asked that the signature be put into the minutes of the meeting. Mr. Amodt also made a few suggestions of points that should be included in a future ordinance on VRBO's.

* Monte Lutz asked the Council if they had received his letter. Council Members stated that yes, they had. Mr. Lutz asked what was the Town's stance on ATV's from the RV, because Easter weekend had been out of control. He reported asking several ATV riders to not ride on his property. Mayor Densley stated that the OHV Ordinance says that if the person is going or coming from a trail, they may ride on Town Streets, but not just going for a joy ride around the block. He also stated that the speed limit is 25 mph. It was suggested that the RV Park be contacted about the problem and to discuss the issue during the May meeting.

12. The Council unanimously moved to Close the Regular Meeting and Open and Executive meeting to discuss possible litigation.

13. The Council held and executive meeting to discuss possible litigation.

14. The Council unanimously moved to Close the Executive Session and Open the Public Meeting.

15. Mayor Densley made a motion to deny the application for a non-conforming use by Monte Lutz, Aaron Smith and Scott Hill. Bill Adams gave the second. Jay Lee and Danyale Blackmore voted no on the motion. The motion passed on a split vote. The Mayor stated that there was a thirty day appeal period. The appeal would be made to the Board of Adjustments. He also stated that there were copies available in the Town Office. Monica Bowcutt, Town Clerk, confirmed that Fay Cope, Bonnie Timmerman, Adele Pincock, Michael Maria, and Kevin Stout made up the Board of Adjustments. No alternate member was available.

The Council unanimously adjourned the Public.

COUNCIL CORNER

Now that spring has "blown" away and summer is soon upon us I thought it might be appropriate to note some changes that are going on. We should soon see ground breaking for the new routing of the Kolob road. Grants have been received, designs approved and contracts let! We will also see some improvements in the streets in Virgin town proper. It was a very hard winter on our streets and roads as well as our gardens and plants but we will be making some repairs. The Virgin town fire station near the county dump on the Kolob Road was recently up graded. A new concrete apron was installed, locking doors were installed and interior improvements made. Planning for a new fire station on Route Nine remains a priority for the Hurricane Valley Fire District.

The improvements you will be seeing were started some time ago. After all, Government action is like elephant reproduction: it's done a a high level, there is a lot of roaring and screaming, a lot of grass gets tramped and it takes a longtime to get results. If there are things about town that you think should be done, please come to the town council meeting and make your wishes known. We must get started to get things done!

Bill Adams



CITIZEN OF THE MONTH AWARD

APRIL: Congratulations to **Gina Amodt**.

She spent innumerable hours spearheading the Princess Pageant, Easter Egg Hunt and Arbor Day Celebration.

you are a
SUPERSTAR

The next dumpster days will be

May 9-12, 2014



CLOSED

The Town Office will be closed

on Thursday, May 22, 2014.

The Town Council will discuss increasing water rates at the May Town Council Meeting. Let your voice be heard! Contact the Town Office for more information.



Cast Your Vote!!

The top three park names:

- * **Pocket Park**
- * **Pocketville Park**
- * **Wilcox Park**

Let the Town Office know which (of these 3 choices) you like best.... by May 27. The Town Council will declare the winner at the May 28 Town Council Meeting.

Congratulations to the Virgin Town Princess and Attendant!



Olivia Sanders & Allison Stout

VIRGIN TOWN CITIZEN OF THE MONTH

The Town Council would like to honor citizens who help our town....behind the scenes! Here's how it works: 1- Watch for people who are positively affecting our town. (being friendly, sweeping sidewalks, smiling, encouraging youth, volunteering at Town functions, ANYTHING that is positive) 2- Let the Town Clerk, Monica, know who it is and what they did. 3- The Council will invite this person to the Town Council Meeting to be recognized. *IT'S THAT SIMPLE!* When multiple names are submitted in one month, all persons will be recognized! So keep your eyes open and do some good yourself.



COMMUNITY TREK PREP NIGHT



- May 10, 2014

- 7:00 pm

- Town Park. Bring your family, some jam, and an blanket
- Come to get more info about the trek and enjoy homemade bread
- Informational packet and supplies will be handed out
- Plus a movie in the park on a big screen!



Planning & Zoning Commission Updates

I have happily called Virgin " home" for almost 10 years and feel like I know many, many of my neighbors. I realize that quite a few of us have never crossed paths for different reasons but we can work on that! My husband, Greg, and I moved here from Florida in 2005 after having made several visits to the area since 1999. We knew this was the place we wanted to be. How lucky we are to have landed in Virgin with its remarkable history, beautiful landscape, and wonderful people.

When I was first asked to serve on the Planning and Zoning Commission, I was tentative at first but I find myself looking forward to meetings now. So much of the work has been done and I give many thanks to those diligent folks who researched, examined, surveyed, and spent countless hours developing our current ordinances, but there is still work to be completed. We are in the beginning stages of drafting a survey so that everyone in our town can have a say. It's been a while since a survey has been done and the input is extremely helpful. You don't have to wait for the survey to let your thoughts known. You are invited, any second Wednesday of the month, to come to Town Hall and tell us what you think in person. Work meetings start at 6 PM and public meeting starts at 6:30. See you there.

Valerie Wenz

